



Dear Parents / Guardians,

It has been a wonderful privilege for me to be given the opportunity to set up Sengkang Green Primary School. Since 2012, my staff and I have worked hard to put in place structures and processes, programmes and activities that we believed would help our pupils become ready citizens of the 21st century. I am thankful for the trust and support you have given us to run the school. Many of you have come alongside us to render your help and actively participated in co-creating the vibrant culture and holistic education enjoyed by our pupils.

As I leave the school for my next posting on 15 December 2017, I would like to extend my deep appreciation to all of you for making my stint in Sengkang Green Primary School a very pleasant and memorable one. Please continue to be active contributors towards the development of the school even as the new Principal, Mr Gau Poh Teck takes over at the helm. I am confident that with your support, the school will scale greater heights.

1. School Events in November & December

Date	Event / Programme	Remarks
Wed, 8 Nov	Administration Day	Teachers will be processing the examination results and class allocation for the next year. Pupils need not attend school.
Sat, 11 Nov	2018 P1 Orientation	
Thu, 16 Nov	Promotion Day	School hours: 7.30am – 9.45am Pupils will return their report books to the school, clean their classrooms and move to their 2018 classrooms
Fri 17 Nov	Prize Giving Day	Only prize recipients and pupils involved in the programme need to attend. Letters will be issued to parents of these pupils
Sat, 18 Nov to 1 Jan 2018	School Holidays	

3. The Edusave Awards for Achievement, Good LEadership & Service (EAGLES)

The Edusave Awards for Achievement, Good LEadership & Service (EAGLES) is an award given by MOE to recognise pupils' leadership qualities, service to community and schools, and excellence in non-academic activities. Pupils who meet the set of criteria put in place by MOE and the school will be nominated for the award. Pupils who are nominated for the award will be informed by the respective teachers-in-charge of the CCA.

4. Travel Declaration

All pupils are required to keep the school informed of their holiday plans. This keeps the school operationally ready for any pandemic that might happen during the holiday season. Kindly complete the travel declaration on MC Online by Fri, 10 Nov 2017 if there are plans to go overseas. Should there be any changes in your travel plans thereafter, kindly update on MC Online.

5. Textbook Donation Drive 2017

The school will be partnering FairPrice in the Share-A Textbook 2017 community service initiative to help relieve the financial burden of low-income families and promote a greener Singapore through recycling. This project has helped over 220,000 needy students save on textbook expenses since 1983. Sengkang Green Primary is proud to be part of this community service.

Parents are encouraged to donate their children's used textbooks and story books that are not needed anymore. Textbooks and story books from Primary 1 to Secondary 5 will be accepted. Pupils are to deposit the books in a container placed outside the General Office on 9 to 13 November 2017 (except weekends) from 7.30 am to 11 am. Please note that Science books should not be given away as they will be needed for revision in the upper levels.

Pupils not on the Financial Assistance Scheme can select the books they want on 15 Nov 2017 from 9.45 am to 11.30 am at the school canteen. The school will be donating the remaining books to FairPrice.

In line with the Smart Nation initiative, FairPrice has introduced a browser-based and app-based service to enable automated pairing of textbooks between donors and recipients this year. This free-to-use service serves to encourage community sharing, increase accessibility and ease of participation.

6. Sale of Uniforms and Books

Please refer to your child's booklist for the dates and times on which the school bookshop is opened. The school uniform vendor will be selling uniforms in school from 2 to 5 Jan 2018 from 8.00am to 2.30pm. After that date, uniforms can be purchased from the bookshop.

7. Lost & Found Items

Lost and found items will be displayed at the canteen from 15 Nov 2017 to 16 Nov 2017. Items not claimed by pupils by 16 Nov 2017 will be disposed of.

8. School Library Closure during the School Holidays

The school library will be closed from 17 Nov 2017 to 1 Jan 2018 for the end-of-year stock-taking.

9. Materials needed for 2018

Please note that the items in the table below will be needed in 2018, and should not be disposed of.

Subject	Items which are needed in 2018
English	English subject file Grammar Handbook
Mathematics	Mathematics subject file
Science	Science subject file Science textbooks and workbooks Science worksheets and notes
Mother Tongue	Mother Tongue subject file
Art & Music	Art Button file & Materials Sketch book Recorders

10. 2018 Class Allocation

- All P1, P3 and P5 pupils will move en bloc to P2, P4 and P6 classes respectively. For some pupils who need a change of environment to better support their learning, parents will be informed separately.
- P2 pupils will be channelled to P3 classes according to their English and Mathematics overall results. For pupils who have done very well, their aptitude and interest in Speech and Drama will be considered for placement in the Confident, Competent Communicators (C³) programme. This is an opt-in programme where pupils will have Speech and Drama lessons as well as infusion of literature into their English curriculum. Parents of selected pupils will be invited for a briefing where more information will be presented.
- P4 pupils will be channelled to P5 classes based on the subject combination recommended by the school. All P4 parents will receive a letter stating the recommended subject combination. Parents will then exercise their option to confirm the subject combination.

11. Change of Dismissal Times in 2018

To better cater to the well-being of our pupils, dismissal times will be adjusted in 2018 to include a lunch break on days ending after 1.30 pm. The new dismissal times are as follows:

Day	P1 / P2	P3 – P6	Remarks
Monday	1.30 pm	1.30 pm	
Tuesday	2.15 pm	2.45 pm	Lunch break included
Wednesday	1.30 pm	1.30 pm	
Thursday	2.15 pm	2.45 pm	Lunch break included
Friday	1.15 pm	1.30 pm	

12. First Day of School 2018

School re-opens on Tue, 2 Jan 2018. Please ensure that your child is well before sending him/her to school. Your child should also be properly attired with neat hairdos. Please replace name tags that have dropped off or decolourised. Do be mindful that some children outgrow their uniforms and shoes over the long holiday period and address these needs in advance. We have been teaching our children the responsibility of being punctual. The reporting time on all days is 7.30am. Please ensure your child reaches school in time to be seated in the hall before 7.30am.

To avoid burdening our pupils with heavy school bags on the first day of school, they are only required to bring their stationery, Pupil Handbook and workbooks (only Booklet A). All pupils will wear their school uniform on the first day of school.

In closing, I would like to wish you and your family Happy Holidays, a blessed Christmas and a Happy New Year.

Your Partner-in-Education,

Mrs Daphne Yeoh
Principal