



SKGian Connect

January 2018

SENGKANG GREEN PRIMARY SCHOOL
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2 January 2018

Dear Parents/Guardians,

Happy New Year as we herald in a new school year in 2018. A special welcome to parents of new students to the Sengkang Green family! I have formally become the principal of the school with effect from 15 Dec 2017 and would like to partner you to enhance the holistic development of your children. I would take some time to know the students, the staff, parents and other partners in the school.

SKGian Connect is a monthly newsletter that the school sends out to you to keep you informed of upcoming events and new initiatives/ processes that the school is implementing. We hope you will find the information useful. A soft copy of the letter is uploaded onto our school website for your ease of reference. There are also presentation slides from parents' briefings available on the website.

1. Staff Updates

New Staff

We welcome the following teaching and non-teaching staff who join us this year:

a. Teaching Staff

- Miss Rozlina Bte Othman (Level Head/ English)
- Mdm Norashikin Bte Abdul Hamid (Subject Head/ Malay Language)
- Miss Caroline Soh Ai Lin (English & Maths)
- Mdm Vasanthi (English & Maths)
- Miss Violette Lim (Mdm Chew Chai Lian) (English & Maths)
- Miss Regina Yeo Shu Wen (Maths & Science)
- Miss Niroshini D/O Ramasamy (Maths & Science)
- Mr Amos Kow (English & Social Studies)
- Mrs Wendy Teo (Wat Wai Fung) (English & Science)
- Miss Sharon Tan Fang Yu (Maths & Science)
- Miss Nadirah Binte Jamri (English & Maths)
- Mdm Hazirah Bte Djuanda (Malay Language & Moral Education)
- Miss Ong Zhi Hui (Chinese Language)
- Mdm Jessie Nah Min Li (Chinese Language & Moral Education)
- Mdm Li Xinni (Chinese Language & Moral Education)
- Mr Joshua Xiao (Physical Education)
- Miss Loh Chai Na (Music)
- Miss Chan Luning (Chinese Language)
- Mr Syed Ashratullah (Tamil Language)

b. Non-Teaching Staff

- Ms Bong Kwee Lan Suzanne (Management Executive)

New Key Personnel Appointments

We congratulate our following teachers who are appointed as key personnel:

- Miss Siti Noorul Ain (Level Head/ Maths)
- Mr Alan Lim Kok Min (Subject Head/ ICT)
- Mdm Yasmin (Senior Teacher/ Malay Language)

Farewell

The following teachers have left the school:

- Mr Syed Fareed – HOD/ Maths
- Mdm Hartini – ML Teacher
- Mdm Nurashikin – EL Teacher

2. Student Achievement

The following students took part in the National Chinese Creative Reading Competition last November and had made the school proud with Consolation Prize:

- (i) Ng See Qee, Ernesta (3A)
- (ii) Ng Ding Siang (3B)
- (iii) Soh Yi Hui, Jermaine (3C)
- (iv) Pang Jia Yi (5A)

3. School Hours

The school hours for 2018 will be as follows:

Level	School Hours
Primary 1 & 2	7.30 am to 1.30 pm (Mon and Wed)
	7.30 am to 2.15 pm (Tues and Thurs)
	7.30 am to 1.15 pm (Fri)
Primary 3, 4, 5 & 6	7.30 am to 1.30 pm (Mon and Wed)
	7.30 am to 2.45 pm (Tue and Thurs)
	7.30 am to 1.15 pm (Fri)

Punctuality is one of the key habits that the school hopes to partner parents to develop in our students from young. We seek the cooperation of parents to ensure that their children are in school punctually (be seated in the assembly area by 7.30am) , attend other school activities on time and hand in their assignments on time.

4. Recess Timings

To avoid overcrowding in the canteen due to the increased student enrolment, recess timings are as follows:

Level	Recess Time	Lunch Break
Primary 1 & 2	9.45 am to 10.15 am	12.15 pm to 12.45 pm (Tue and Thurs)
Primary 3 & 4	10.45 am to 11.15 am	1.15 pm to 1.45 pm (Tue and Thurs)
Primary 5 & 6	10.15 am to 10.45 am	12.45 pm to 1.15 pm (Tue and Thurs)

5. Snack Break

To ensure the well-being of students, there will be a scheduled 5 min snack break in the classroom. This timing will be adjusted when there is a continuous lesson during the break time. For example, during a two-periods PE or Art lesson, the snack breaks will be adjusted till the end of the 2-periods lesson.

The snack breaks are as follows:

Levels	Time	Day
P1 & P2	12.15 pm	Mon, Wed & Fri
P3 & P4	8.45 am	Daily
P5 & P6	8.15 am	Daily

Students are to bring their own healthy snacks. They can pack dry food such as cereal, bread, biscuits or fruits such as apple, orange, banana, grapes, blueberries. All food must be properly packed in a box. In line with promoting a healthy lifestyle in our school, only plain drinking water is allowed during the snack time. Please also ensure that your child has a proper breakfast in the morning before coming to school.

6. Calendar of Events in January

The Jan events/activities are as follows:

Date	Event / Programme	Remarks
Fri, 5 Jan	Temperature Taking Exercise	Please see item 7.
Mon, 8 Jan	P5 Calculator Discovery Workshop (2 - 3.30pm)	Letters were given out in November 2017.
Thurs, 11 Jan 2 – 4 pm	Commencement of P3A, B,C Swimming Programme	More information will be provided to P3 parents in a separate letter.
Tue, 16 Jan	Photo-taking for P1 & P6 School Smart Card	Please see item 8.
Tue, 16 Jan 2 – 4 pm	Commencement of P3D, E,F Swimming Programme	More information will be provided to P3 parents in a separate letter.
Fri, 26 Jan	P3 – P4 Mathematics Parents Workshop	Please see item 21
	P5 – P6 Mathematics Parents Workshop	
Fri, 26 Jan to Fri, 02 Feb	School Health Service Visit	Please see item 19
Sat, 27 Jan	Briefing for P1 Parents Briefing for P2 Parents	9am to 10.30am 11am to 12.30pm More information will be provided to parents in a separate letter.
Fri, 2 Feb	P1 – P2 Mathematics Parents Workshop	Please see item 21

7. Temperature Taking Exercise on 5 Jan

To keep the school operationally ready for a pandemic flu, temperature taking exercises are carried out at least twice a year. Our first exercise will be held on 5 Jan. All P1 students will be issued with an oral digital thermometer (ODT). The thermometers will be labelled with the individual student's name and kept by the form teacher to be used when necessary. P2 to P6 students are to submit their thermometers to their form teachers by Wed, 3 Jan 2018. Please ensure your child has a working ODT. All parents are to ensure their children have a working thermometer at home for emergency purpose.

8. P1 and P6 School Smart Card (SSC)

The Ministry of Education (MOE) will be conducting the photo-taking exercise for all Primary One (P1) and Primary 6 (P6) students for the issue of the School Smart Card (SSC). Students are required to be in full school uniform for the photography session.

9. Submission of Forms

Please submit the following forms to the Form Teachers by 4 Jan 2018:

Level	Name of Form
P1	Medical Record Form 2018
P2 to P6	Individual Student Details Report including Medical Records
All	Student Profile 2018

If your child is in the School Student Centre (SCC), you are to give your child's medical conditions separately to the SCC (e.g. any allergy actions). For the protection of personal data of your child, our school will not be sharing this data with SCC.

10. Communication with Teachers

Form Teachers and Mother Tongue Teachers will be issuing letters to you to introduce themselves and indicate how they may be contacted. Teachers are not expected to provide their personal phone numbers to parents. However, should they choose to do so, kindly contact them only during office hours i.e. 7.30am to 5.30pm. We would appreciate your understanding on this.

11. Optional After-School Enrichment Programme

The after-school optional enrichment programmes for P2 to P6 will begin in Term1 Week 3. Information about the programmes and registration will be issued to the students by Week 1.

For the P1, the programme will begin in Term 2. Information will be provided to P1 parents at the Parents' Briefing on 27 Jan 2018.

12. Uninterrupted Sustained Silent Reading (USSR) in the mornings

Uninterrupted Sustained Silent Reading (USSR) is a time when all the students read quietly together. The ultimate goal of USSR is to nurture in our students the love for reading so that they become lifelong readers. As students read each day, they will encounter new words, usage, sentence structures, and ideas. With sustained effort in reading, students will be able to enjoy reading a wide variety of books. Through cultivating the reading habit, the students will achieve a higher level of language proficiency.

USSR takes place in the mornings when students report to school until the flag-raising ceremony starts. Students are expected to read Mother Tongue story books on Mondays and Tuesdays; and English Language story books on Wednesdays and Thursdays. Kindly ensure that your child has the relevant books for this programme.

13. Discipline and Student Well-being Matters

Students will be briefed on discipline matters in Week 1. General rules and expectations can be found in the Student Handbook. We seek your cooperation to reinforce and uphold the school rules with your child.

Students are not allowed to visit shopping centres and other recreational facilities like playgrounds and cinemas in their school attire without being accompanied by their parents/guardians. This is to prevent students from meeting strangers and getting involved in unwholesome activities after school hours. We seek your support to ensure your children go home promptly and to monitor your children's activities after school.

Students are also not allowed to bring smart electronic devices such as mobile phones, ipads and smart watches to school. This is to avoid distraction and loss of valuables. P1 and P2 students who need to contact their parents may use the office telephones under the supervision of the office staff. P3 to P6 students are to use the payphones near the canteen. Parents who have exceptional reasons for their children to carry a mobile phone to school may write to the Principal for approval.

14. Safety and Security Measures

For the safety of our students, parents and caregivers fetching students home are requested to wait at the shelter at Gate A, outside Gate B (Next to Block 441C & 445A) or Gate G (next to Block 453). Teachers will bring students to the gates at dismissal time.

If you wish to meet a staff member or bring your child home, you are to register with your NRIC at the security post at Gate A. You should report to the General Office directly after registration. For safety and security reasons, visitors are not allowed to enter into the school premises unaccompanied. You are also to wear the visitor pass prominently in the school at all times.

If you are driving your child to the school, you may drive into the school guided driveway and alight your child at the car porch. In consideration to other drivers and to prevent traffic jam outside the school compound, kindly drive up towards the end of the car porch as much as possible, stop briefly and ensure your child alights from the vehicle safely at the side of the school. At dismissal time, parents are only allowed to drive into the school after the school buses have left. Kindly obey all traffic rules in and outside the school. Please refer to the attached letter jointly issued by LTA and SPF on this matter.

15. Inculcating Responsibility in Students

To help our students to be responsible and independent, please do not send items to the school for your children if they have forgotten to bring them to school. The office staff have been instructed not to deliver items such as water bottles, books, assignments, wallets, etc. to the classrooms for the students. You may bring lunch for your child, but you must make arrangement with your child to receive it at the "Waiting Place" near Gate A. Our security officers will not allow parents to bring lunch to their children in the canteen.

16. Dental Clinic

The school dental clinic's operating hours are as follows:

- Monday, Tuesday & Thursday: 8.00 am to 5.30pm (closed from lunch from 1pm to 2pm)
- Wednesday & Friday: Closed

The dental therapist is Ms Elaine Chua.

17. School Bookshop Opening Hours

The school bookshop will be opened daily from 7.30am to 2.30pm. For the first two weeks of January (i.e. 2 to 12 Jan), on Tuesday and Thursday, the bookshop will extend its opening hour up to 3.00pm.

18. School Uniform Vendor

School uniforms may be purchased from the uniform vendor who will be in school from 2 Jan to 5 Jan 2018 between 8.00am to 2.30pm. After 5 Jan, uniforms will be sold by the bookshop.

19. Annual Health Visit

The School Health Service from the Health Promotion Board (HPB) will conduct health checks and immunisation for all the P1 to P6 student during school hours from 26 Jan to 2 Feb. All students are required to submit their Health Booklet to their form teachers between 15 Jan to 19 Jan. P1 and P5 parents are required to submit their children's latest medical information and give consent for immunisation online. More information from the HPB will be given at a later date.

20. Student Accident Protection Scheme 2018

Your child is covered by insurance from NTUC Income Insurance Co-operative Limited. You do not need to make any payment. Please refer to the brochure for the details of coverage. The insurance does not cover pre-existing illnesses.

21. **Mathematics Parents Workshop 2018**

The school will be conducting Mathematics workshops for the parents of Primary 1 - 6 students. Through these workshops, parents will be able to understand how the school ensures students acquire Mathematical problem-solving skills through the various heuristics. Parents can use similar approaches at home to support their child in the learning of Mathematics. The details of the workshops are as follows:

Friday 26 January 2018	P3 – P4	2.30 to 4.00pm
	P5 – P6	4.30 to 6.00pm
Friday, 2 February 2018	P1 – P2	2.30 to 4.00pm

Venue: T-Room in our school premises

Cost of Workshop: \$5.00 per adult (inclusive of material fees and refreshment)

Collection Date of Money: 15 January 2018 (Payment to be made to your child's Maths teacher).

Registration: Each workshop is opened to the **first 60 parents** who sign up through the school website: <http://www.sengkanggreenpri.moe.edu.sg/>. The online registration period is opened from 6 January 2018 at 10pm to 13 January 2018 at 11.30pm.

The password to log onto the online application form is as follows:

P5 – P6SKGPSP5/6MA2018

P3 – P4SKGPSP3/4MA2018

P1 – P2SKGPSP1/2MA2018

Due to limited seats, we can only accommodate one parent per child and seats are available for parents only. Parking will not be available in the school. If there is any enquiry, please contact our teacher, Miss Ain, at 63864255.

22. **E-Payment of School Fees**

Parents/students can now pay MOE school and supplementary fees via various AXS channels, i.e. AXS Stations (physical kiosks with payment using NETS), AXS e-Station (online – www.axs.com.sg with payment using eNETS / Mastercard / Masterpass / DBS PayLah!) and AXS m-Station (mobile app). Parents who signed up for GIRO are discouraged from making payment via AXS channels, to avoid double payment for the month. However, if the GIRO deduction is suspended due to twice unsuccessful Giro deductions, you should then pay fees via AXS.

We thank you for your attention and look forward to working closely with you to provide quality programmes for your child's holistic development. Please do not hesitate to get in touch with us should you have any enquiries or concerns. We also welcome your feedback or suggestion for improvement.

Best wishes for a great year ahead.

Your Partner-in-Education,

Mr Gau Poh Teck
Principal