



2019/1.1/068

24 October 2019

Dear Parents/Guardians

End-of-Year Parent-Teacher-Child Conference

Parents are important partners in education. Your active involvement can have immeasurable positive impact on your children's progress in school. The year-end Parent-Teacher-Child Conference (PTCC) is one of the platforms that Form Teachers and parents meet and share information on how the school and family can collaborate to help the students develop holistically. As we value the partnership with you, the school has extended the End-of-year PTCC to one and a half day to have a conversation on the learning disposition and development needs of your child to better support him/her in the learning. The sessions will be held on the following days for the parents of all Primary 1 to Primary 5 students:

- Day 1: Thursday 14 November 2019 (2.00 p.m. to 5.00 p.m.)
- Day 2: Friday 15 November 2019 (8.00 a.m. to 4.30 p.m.)

Parents of selected P4 students may meet their child's Form Teachers on 11 November 2019 regarding Subject-based Banding. They need not meet the teachers during PTCC.

The conference will be held in your child's classroom. We have scheduled 15 minutes for each session. We encourage the student's participation in the conference. Please bring your child (in school uniform) at the allotted time. Please note that there will **not** be any lessons for all students on 14 to 15 November 2019.

You may book your preferred time slot for the session with your child's Form Teachers through MC Online (www.mconline.sg) using your child's account. The login guide will be published on our school website. The online system will open for booking on **1 November at 9 a.m. and will close on 8 November at 11.59 p.m.**

The PTCC is an important session that we hope all parents will take time to attend. We look forward to seeing you.

Kindly direct any query you might have to your child's Form Teacher. Thank you for your kind attention.

Yours sincerely,

Mr Gau Poh Teck
Principal

