

HANG XIANG TRANSPORT SERVICES

Mailing address Blk 256, Yishun Ring Road, #03-1001, S(760256)

E-mail : sng_mltts@hotmail.com Mobile: 9686 1279

Dear Parent / Guardian

RE: SCHOOL BUS SERVICES FOR YEAR 2022

A very warm welcome to Sengkang Green Primary School. We wish to inform you that **HANG XIANG TRANSPORT SERVICES** will be the appointed school bus operator for Year 2022.

Bus services coverage and bus rates are as follows:

A. Daily School Bus Services (i.e. ferrying students from home to school and vice versa)

Distance	Up to 15 seaters	
	1 way	2way
Up to 2km	\$160	\$200
>2-4km	\$240	\$270

B. Bus Services for after school activities (i.e. ferrying students home from school after enrichment programmes, supplementary classes or CCAs in the afternoon).

Distance	Up to 15 seaters (Per trip)
Up to 2km	\$6
>2-4km	\$8

1. Bus Registration Process.

- We seek your cooperation to register your child early before **28 Nov 2021**. Late registration and confirmation after **1 Dec 2021** are subjected to seats availability.
- Bus routes are planned based on population, bus size, accessibility and timing.
- Bus timing/route is subjected to change during the first 3 weeks of school. (Based from experience), pick-up / drop-off timing will be stabilize by week 4 of school term.
- Details for Pick up / Drop-off will be send out via sms only after **15 Dec 2021**. If parents did not receive sms by **25 Dec 2021**, please kindly give me a call at **9686 1279**.

2. Things to take note.

- a) Do wait at the designated pick-up/drop-off points **at least 5 minutes earlier** for the bus. This helps to shorten the travelling time. **The bus driver will not wait for the pupil.**
- b) We reserve the right to stop any pupil from taking our bus service if he/she deemed to pose any danger to other pupils and continuously create troubles in the bus.
- c) All pupils are expected to be seated down and belted up throughout the bus journey.
- d) We value our staff, while we strive to provide our service to the best of our ability, we reserve the right to reject pupils if their parents are verbally or physically abusive towards our staff.

3. Payment Procedures.

- a) Please fill in the issued **Bus Payment Card** with the required particulars and read the **conditions** printed therein. Please always make payment together with the bus payment card.
- b) The collection for the bus fare is **on the first week** of each month.
- c) We appreciate prompt payment of the bus fare as being informed. You are encouraged to pay the bus fare by cheque; payable to "**Hang Xiang Transport Services**". Please write your child's name, class, your handphone and the bus service number on the reverse side of the cheque.
- d) Collection of bus fare is based on **9 month**. (i.e Jan, Feb, Mar, Apr, May, Jul, Aug, Sept, Oct). **NO** bus fees will be collect on Jun, Nov and Dec.
- e) Any refund of bus fare will be discretionary based on a case-by case basis.
- f) Bus service will cease if bus fare is outstanding for **30 days**. We would appreciate your prompt payment to avoid disruption of bus services for your child.

As part of our continuous effort to provide efficient service by shortening travelling time, in private estates or areas whereby the pickup points are not easily accessible by the school bus, **the pupil may be required to wait at designated pickup points near the estate.**

We seek your understanding and cooperation and thank you.

Best regards,
Mr Sng Han Bin
Hang Xiang Transport Services

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SENGKANG GREEN PRIMARY SCHOOL BUS SERVICE REGISTRATION 2022

REPLY SLIP BY 28 NOV 21

Enrolment Slip 2022

Name of Student:

Class: _____ Date of Birth: _____ Birth Certificate no. : _____

Home Address (in FULL):

Pickup / Drop Off Address (*if different from above*):

Services Required: One Way to School / One Way from School / Two Way

Name of Parent/ Guardian:

Contact Details: _____ (Home) _____ (Father Mobile) _____
(Mother Mobile) _____

Email: _____

Any other comments / suggestions?

Parent's/ Guardian's Name

Parent's/ Guardian's Signature

Date

