



Dear Parents / Guardians,

Our first batch of Primary 6 students will complete their primary school education this year. The teachers have seen them grow from Primary 1 and embrace the school values of integrity, care, active teamwork, respect and responsibility as well as excellence. It is our firm belief that they will continue to develop well in secondary schools, to be ready to serve and ready for the future. We wish they develop into effective lifelong learners and succeed in their future endeavours!

## 1. Important Reminders for Primary 6 Students

### a. MOE and School bills

Parents are reminded to settle all the outstanding MOE and School bills by 14 Nov 2018.

### b. Library Books

All the library books borrowed from the school library are to be returned. Students who lost borrowed books are to pay for the cost of the books.

### c. Release of PSLE Results

The tentative date for the release of PSLE results is 22 to 26 November 2018. The confirmed date for PSLE results will be broadcast through the news. Please ensure that your child come to school in his/her school uniform to receive their PSLE results.

## 2. Staff Achievements

The MSEA recognises MOE staff who are passionate and consistent in their service delivery, as well as inspiring their colleagues to do likewise. We congratulate the following staff on receiving MOE Service Excellence Award (MSEA) 2018:

Mrs Sangeet Bajaj, School Staff Developer  
Mrs Grace Loh, Teacher  
Mdm Lim Mey Yong, Operations Support Officer

## 3. President's Award for Teachers 2019

The President's Award for Teachers (PAT) gives national recognition to the critical role teachers play in moulding the future of our nation. Teachers prepare students for life, as well as model commitment to continuous learning and enterprise. They inspire both students and their peers through their words and deeds.

Parents are invited to nominate teachers for the award. Nominations can be submitted online at <https://tinyurl.com/2019PAT>. Alternatively, hard copies of nomination forms are obtainable from the General Office. Completed copies can be submitted at the school's general office. The closing date for submission is 22 January 2019.

#### 4. School Events in November

Date	Event / Programme	Remarks
6 Nov (Tue)	Deepavali Public Holiday	Indian students who celebrate Deepavali may leave school at 10.30 am on the eve of Deepavali (i.e. 5 Nov). A letter will be issued to parents of students concerned separately.
7 Nov (Wed)	Administration Day	<b>All the students need not come to school.</b> Teachers will do the year-end processes for student matters.
8 to 9 Nov (Thurs – Fri)	Textbooks and Storybooks Donation & Recycling Drive	Students can donate their used textbooks and story books by placing them outside the General Office. Please donate books that are in relatively good conditions that can be reused.
9 Nov (Fri)	The Market Place Programme	Students are encouraged to use part of their pocket money to buy items designed by the P6 students. This is a VIA activity. All profits made will be donated to the Community Chest.
9 Nov (Fri)	Travel Declaration	Parents need to declare the travel plans for all their children if they intend to bring their children overseas during the school holidays. Please refer to point 6 below.
15 Nov (Thurs) 9.00 – 11.00 am	2019 P1 Orientation	Students need not come to school except those required by the teachers to be in school.
16 Nov (Fri)	Parent-Teacher-Child Conference	The school will review the students' progress and development over the year with the parents. Only selected students need to return to school. Form teachers will notify the students from 8 Nov onwards.
17 Nov (Sat) to 1 Jan (Tue)	School Holidays	School starts on Wed, 2 Jan 2019.

## 5. Edusave Awards 2018

Edusave Awards are given by the government annually to Singaporean students to enhance educational opportunities and motivate students to excel in schools in academic and non-academic domains. The three broad categories of Edusave Awards are as follows:

Categories of Edusave Awards	
a	Excellence in Character and Values <ul style="list-style-type: none"><li>• Edusave Character Award</li></ul>
b	Excellence in Non-Academic Achievements <ul style="list-style-type: none"><li>• Edusave Awards for Achievement, Good Leadership &amp; Service (EAGLES)</li></ul>
c	Excellence in Academic Achievements <ul style="list-style-type: none"><li>• Edusave Scholarship</li><li>• Edusave Merit Bursary</li><li>• Edusave Good Progress Award</li></ul>

All the Edusave awardees except for Edusave Merit Bursary will be notified by post.

### Edusave Merit Bursary

Students who are eligible for the bursary will receive an application form by post in late November. In order to receive the bursary, the application form must be completed and submitted to the community centre/club nearest to your house, by early December 2018.

For details of the Edusave Awards, you may refer to MOE website <https://www.moe.gov.sg/education/edusave>. If you wish to read the explanation of the various categories of the awards in other languages (Chinese, Malay and Tamil), you may refer to our school website (under 'Announcement').

## 6. Travel Declaration

If your child will travel overseas during the holidays from 17 Nov 2018 to 1 Jan 2019, we will require parents to submit their child's overseas travel plans **by 9 Nov (Fri)**. This is to keep the school ready to respond to any pandemic situations such as H1N1 that might happen during the holidays. Please declare your child's travel plan online via your child's MC Online account (<https://www.mconline.sg/>). Should your child's overseas travel plans change, you may make another online declaration.

**All P2 to P5 students:** Parents only need to declare if your children are travelling.

**P1 Students:** Parents of P1 students are required to declare their children's travel plan, regardless of whether they are travelling, i.e. a NIL return is needed.

## 7. 2019 Class Allocation

As the students progress to the next level, the school promotes lifelong learning through emphasising the character and holistic development. The class allocation for 2019 will be as follows:

- All 2018 P1 and P3 students will move en bloc to P2 and P4 classes respectively. For exceptional cases, parents will be informed separately.
- 2018 P2 students need to be organised into P3 classes with 40 students in each class. The overall results for English, Mathematics and Mother Tongue Languages will be considered in the class allocation.
- 2018 P4 students will be organised into P5 classes according to the subject-banding guidelines. A subject combination will be recommended by the school. P4 parents will receive a letter stating the school's recommended subject combination. Parents will then exercise their option to confirm the subject combination. The 2019 P5 class allocation of the students will be made known via MC online on 23 Nov 2018 from 12 pm onwards.
- 2018 P5 students will progress to P6 classes with the same subject combination. The school will inform the parents if there is a change in the subject combination of the students.

## 8. Sales of Books and Uniforms

The school will distribute booklist to your child soon. For 2018 P4 and P5 students, parents should only buy the relevant textbooks after they know the subject combination of their children, they may get the booklist from the bookshop directly.

The bookshop and uniform suppliers will be selling in school on the same days and timing. You may refer to the dates in the booklist. All the students should get ready their proper school attire including the nametags before the school new term starts in January 2019.

The Student Handbook will only be ready on the first day of school.

## 9. Buy Less, Go Green

All students are encouraged to recycle and retain the materials stated in the table below as they will continue to be used in 2019. We hope to teach our young ones about saving the environment for future sustainability. The following are the materials that can continue to be used in 2019:

<b>Subject</b>	<b>Reusable Materials for 2019</b>
English	English subject file Grammar Handbook
Mathematics	Mathematics subject file for 2018 P1 and P3
Science	Science subject file Science textbooks Science worksheets and notes

<b>Subject</b>	<b>Reusable Materials for 2019</b>
Mother Tongue	Mother Tongue subject file Mother Tongue textbooks and workbooks Mother Tongue worksheets and notes
Art & Music	Art Button file & Materials Sketch book Recorders
General	Portfolio for 2018 P1

### **10. Lost & Found Items**

Lost and found items will be displayed at the foyer from 12 to 13 Nov. For valuable items (e.g. wallets with money), the claimant must claim from the General Office. All Items not claimed by the students by 14 Nov 2018 will be disposed of.

### **11. School Library Closure during the School Holidays**

The school library will be closed from 17 Nov till the end of the holiday for the year end stock-taking and housekeeping.

### **12. School Closure for Staff Retreat**

Our school will be closed for the whole day on 20 Nov 2018 for staff retreat. Please do not call or come to the school. Students attending student care may continue to come to school.

### **13. General Office Renovation**

The General Office will undergo renovation during the school holidays with effect from 17 Nov. As a result, the office counter will be shifted to the conference room. For safety reasons, parents/students who are coming back to the school are advised to comply strictly with the notice and direction signs. The Student Care Centre continues to operate according to their schedule. We apologise for any inconvenience caused.

### **14. Advisory for Nov/Dec School Holidays**

The Singapore Police Force (SPF), Central Narcotics Bureau (CNB), National Crime Prevention Council (NCPC) and National Council Against Drug Abuse (NCADA) would like to remind students of the dire consequences of committing crime and drug/inhalant abuse, as well as to take measures to avoid being victims of crime. Please refer to the school website (under 'Announcement') for the advice from the authorities.

## 15. First Day of School 2019

School re-opens on 2 Jan 2019 (Wed). Please check that your child has proper and neat school uniform and PE attire. On the first day of school, all 2019 P2 to P6 students are to wear the school uniform (and not PE attire). Please note that the PE attire should only be worn during days when there is PE or morning physical activities (e.g. Jump Jam). If your child has outgrown his/her uniforms and shoes over the long holiday period, please buy new ones before the school starts. If your child's name tags have dropped off or are decolourised, please replace them with new ones. You may order the name tags from the school uniform supplier or the bookshop. Your child should also have proper and neat haircut. For more details about your child's grooming and attire, please refer to the 2018 students' handbook.

For 2019, the flag-raising ceremony starts at 7.30am. Students need to be seated at the assembly area (Hall/ISH/classrooms) by 7.25 am. Students are to bring a book to read while waiting for the flag-raising ceremony.

To avoid burdening our students with heavy school bags on the first day of school, they are only required to bring their stationery and workbooks (only Booklet A).

Students are also not allowed to bring Mobile and Smart Electronic Devices such as mobile phones, ipads and smart watches to school. If parents had earlier obtained the Principal's permission to bring handphone to school, the permission will expire on 31 Dec 2018. If parents have exceptional reasons for his/her child to bring a handphone to school in 2019, the school's approval must be sought.

## 16. Temperature-taking Exercise

The temperature-taking exercise will be conducted on **7 Jan 2019 (Mon)** to ensure that the school is ready to manage a pandemic flu and to ensure student well-being. Please ensure that your child brings a working oral digital thermometer (ODT) for the exercise. 2019 P1 students will be issued a ODT at the beginning of the year.

In closing, the staff of Sengkang Green Primary School would like to wish you and your family Happy School Holidays, Merry Christmas and a Happy New Year!

Thank you for your partnership in 2018!

Yours sincerely,



Mr Gau Poh Teck  
Principal